

**Rochester Orienteering Club
2013 January Board Meeting Minutes**

Date:	January 15, 2013
Location:	Laurie Hunt's home
Address:	28 Hearthstone Road, Pittsford, NY
Attendees:	Laurie Hunt, Steve Tylock , Lindsay Warner , Bob Bundy, Nancy Burgey, Anne Schwartz, Rick Warner , Rick Lavine, Sandi Willsey, Jim Pamper, Tyler Borden, Don Winslow , Carol Moran, Rob Stevens, Brian Thomas, Rob Holmes, Stina Bridgeman, Joel Shore, Mike Meynadasy
Guests:	Dick Detwiler, Karl Kolva , Dayle Lavine, Mike Lyons , Linda Kohn

Administrative Tasks:	Owner:	Action:
Call to Order	Laurie	7:07 PM
Approval of Previous Month's Minutes		Approved after correction of membership numbers
Treasurer's Report	Lindsay	As of December 31, 2013: Checking \$5121.06 Savings \$6787.81 Total \$11908.87
Election of officers	Dick Sandra	Slate was unanimously approved: Laurie will continue as President, Steve: President elect, Lindsay: Treasurer, Secretary: vacant.
In-Box	Laurie	OUSA Charter Submission-Laurie in progress

1. Review Action Items: Did it happen? Yes or No. Discussions are later. (10 minutes max)

Action Items Between Meetings	Owner	Status
Update waivers to reflect Safety Plan	Laurie	Need to revise and copy new forms
Revise meet box forms	Laurie/Brian	Will revise as needed.
Update ROC Pamphlet	Mike Gallagher	Laurie/Sandra will contact Mike with revisions.
Procure tags for POC's/Semi POC's	Laurie	Tags designed. Waiting for estimate from Ayer's.
Website/social media	Tyler/Laurie	Update Ski-O information.
Finalize schedule	Dick	In progress.
Shelter reservations	Bob	Done, except home base for RMA.
Trail Run	Brian	Gathering info/prices on registration, timing systems, etc.
ESG's	Laurie	Will speak with V. Hope for more information
Email list	Don	Will create list from waivers
Tech shirts/branding	Tom/Laurie	Researched cost. Sent

		tagline list to BOD for input
Tuesday Trainings	Rob	Will lead again this year. Laurie will add novice activities 1x mo?
March Training Workshops	Laurie	CCE Reserved, Proposal written and shared, course descriptions written, flyer made for WF.
POC's	Tom	Waiting for revised Durand map. He's ready to set course.
Business Partnerships	Brian	Contacted Medved regarding use of maps for running events. Meeting proposed to discuss sponsorship/collaboration
Facebook	Laurie	Find volunteer to maintain updates
Kids Out and About	Laurie	Find volunteer to post meet information
Little Troll	Laurie	Find volunteer to oversee LT program
A Meet	Rick	Waiting for LIDAR estimates.
Financial Plan/Budget	Laurie	CPA reviewed four year's financial statements.
Juniors	Mike	
Mapping	Dick	Dick: Durand (east side), GVP and PMP. Needs assistance with Cobb's Hill (Washington Grove area). Linda: Durand (west side). Brian: help with Highland Park vegetation
Club Series	Committee	Make plan for 2013
Rochester Map Adventure	Dick/Rick L	Dick has selected control points. Updated/improved map. Need to find facility.
Camp Cutler	Jim Russell	Will contact parties involved
Map Sales	Carol/Sandra/Laurie/?	Need to package updated maps to sell at Map Shoppe, etc. Update map headers
Parks permit	Bob	Applied for
BOD Email list: revised for 2013?	List administrator	Mike M will update
ADK Expo	Don/Laurie	Laurie emailed Donna re our participation
CCE reservations	Laurie	Completed, need to contact

		Dave to discuss details
HH Map/brochure	Jim Pamper	Need to update, communicating with other organizations involved
Equipment	Rick/Dayle/Laurie	Organized garage and meet boxes.
Scrooge-O/Vampire-O Procedure Sheet		Write up MD instructions/procedures for future events

Motion	1 st /2 nd	Votes
Purchase signs/stickers for POC's	Sandi/Nancy	All in favor

2. Active Discussion (45 minutes)

Club Finances: Coleen Emblidge, CPA, reviewed four years of financial statements. OUSA Charter fee is increasing 25% per year. Club took in less than it spent last year. ROC needs financial breakdown and a profit and loss statement to determine financial health of club. Rob S offered to work on a process for record keeping. Goal is to ascertain club's income and expenses, prepare a budget, and comply with state regulations.

POC/Semi POC Markers: Discussion on vinyl stickers vs. polystyrene for labeling POC stakes. Tyler did artwork with QR code and club contact information. Polystyrene can be used for semi POC tags. Cost \$.75-.95 per tag. Approved: order 100 of each from Ayer's to see which holds up better.

Rochester Map Adventure: Dick has selected most control points. Map area will expand into Corn Hill. Canal and Brighton areas eliminated. Venue still needed. Central starting point would be ideal. Possibilities discussed: School rec centers, churches, MuCCC. Control points could be changed to accommodate starting location.

Annual Meeting: Discussion to change the tradition of Scrooge-O/BOD meetings/potluck on same day. Goal is a safer, members only event, easier on volunteers. Potluck was agreed upon, location TBD. Daytime orienteering followed by membership meeting, meal, socializing. Vampire-O will replace Scrooge-O.

A Meet: Rob H reports that courses have been sent to consultant for approval. Lidar estimates \$5900. Unsure about mapping costs. More info forthcoming when Rick W returns from NZ.

Workshops: Three sessions: beginner, intermediate, course setting. Laurie wrote class descriptions, asked for assistance of BOD with teaching, etc. CCE reserved. ROC members free, non-members \$10, \$15 max family. Fees redeemable toward membership.

Tech shirts: Cost is \$9. BOD logo on back with a tagline. "Run Wild" was BOD favorite. Discussion to create online member poll re tagline to create interest/club involvement. Sell for \$15 member.

HH Map: Map/brochure for HH on our website is out of date. Other organizations involved with HH didn't respond to emails regarding map revision. Decided to remove map from website.

3. Status Reports (15 minutes)

Membership: Mike corrected numbers he provided in December. Member count ###. Membership up slightly. Newsletter announcement and post cards will be reminders. Will take memberships at workshops.

Equipment/technology: No report. Buy approved laptop for workshops? Will analyze financial situation first.

Maps/Mapping: Need to update headers and package park maps for retail, Map Shoppe. Possibility of selling maps at Medved. Brian hopes to meet with them to discuss collaboration. Will continue to sell off stock of RMA 2012 and will sell RMA 2013. Durand East almost complete. Linda working on West. Started PMP using LIDAR data. Brian updating Highland vegetation (open woods v open w/ scattered trees). Goal to complete by April. Need assistance w/ Cobbs Hill Washington Grove. Nancy observed lots of tree damage at Webster.

Marketing/Publicity: Meetup now has 95 members. Tyler created new Facebook group.

Training: Rob S will continue with TNT. Laurie hopes to add beginner training once a month.

Volunteering: Sandra continues to contact new members re volunteering. Has a good list of names.

Budget: Will work on budget after looking at 2012 finances.

Juniors: Nothing to report.

POC's: Tom ready to set Letchworth as soon as map is complete. Repairs needed on two controls at Webster.

Trail Run: Brian provided written report. Probably not feasible to stop mail-in registration next year. Doing research on registration and timing options, Ultra vs Active. Plans to raise 50k fee next year, structured to encourage pre-registration. Is it feasible to do our own timing with someone entering bib numbers?

Club Series: No report.

4. New Business: No new business

5. Upcoming Event Review (20 minutes)

Date	Event Name	Location	Course Setter / Meet Director / Notes
March 16, 2013	Orienteering Workshops	CCE	Coordinator: Laurie Hunt CCE reserved \$200
April 7, 2013	Regular Meet Icebreaker	Durand West Side	MD: Rukshana Coffey, Nancy Burgey CS: Linda Kohn Rotary cabin reserved \$180
April 20, 2013	Regular Meet	Black Creek Park	MD: CS: Rob Holmes Reserved/ Free
April 20, 2013	Regular Meet	Black Creek Park	MD: CS: Rob Holmes Reserved/ Free
May 4, 2013	Rochester Map Adventure	CCE	MD: Dick Detwiler CS: Need to find venue
May 18, 2013	Regular Meet	Mendon Ponds Hopkins Point	MD: CS: Hopkins Point reserved \$143
June 2, 2013	Canoe-O	Braddocks Bay	MD: Rick Worner CS: Linda Kohn Braddock's Bay arrangements to be made by Rick
June 8, 2013	ADK Expo	Mendon Ponds Beach Area	MD: Don Winslow CS: Don Winslow
June 23, 2013	Regular Meet	Webster Park	MD: Mike Meynadasy, Brian Thomas CS: Rob Stevens Kanatota A reserved \$143
July 11, 2013	Trail Challenge	Genesee Valley	MD: CS: Dick Detwiler Canalside reserved \$100
July 27, 2013	Regular Meet? ESG	Mendon Ponds	MD: CS: Steve Tylock East Lodge reserved \$143

Date	Event Name	Location	Course Setter / Meet Director / Notes
August 8, 2013	Sprint, Score-O, White	Durand	MD: CS: Dick Detwiler Acorn Shelter reserved \$90
August 29, 2013	Trail Challenge	Ellison Park	MD: CS: Stina Bridgeman Orchard Grove reserved \$100
September 7, 2013	Regular Meet Special format	Genesee Country Museum Nature Center	MD: Karl Kolva CS: Permission for Nature Center granted
September 21, 2013	NOD Sprint, Score-O	Cobb's Hill Tay House	MD: CS: Stina Bridgeman Reserved \$165
October 5-6, 2013	A Meet	Letchworth East	MD: Rick Worner CS: Lindsay Worner, Rob Holmes
October 20, 2013	Regular Meet	Powder Mill Park	MD: Rob Stevens CS: Dick Detwiler Rand or South \$143
October 26, 2013	Vampire-O	Highland Park CCE	MD: Laurie? CS CCE reserved, \$85
November 2, 2013	Annual Trail Run	Mendon Ponds	MD: Brian Thomas CS: Rick Worner, Linda Kohn East and West Lodges reserved \$286
November 16, 2013	Night-O	Webster Park Parkview Lodge	MD: Anne Schwartz CS: Parkview reserved \$143
December 8, 2013	Annual meeting member event		MD: Rick Worner CS: Linda Kohn TBD

Date	Event Name	Location	Course Setter / Meet Director / Notes
January 19, 2014	Ski-O	Mendon Ponds	MD: CS:
February 2014	Ski-O	Durand	MD: CS:

More Administrative Tasks:	Owner:	Action:
Next Meeting	Laurie	Send Doodle survey for early April date
Following Meetings		
Adjournment		9:11 PM